



Mayor's Youth Advisory Council Class of 2011 – 2012

Application Deadline: Friday, September 30, 2011 at 5:00 p.m.



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MYAC Mission:

To empower youth from various backgrounds to become active members in their community by providing an overview of the complexity and variety of opportunities to have an everlasting effect on the future of their city through local government public service.



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Qualifications for Membership

Eligibility Requirements:

- ♦ Sugar Land Resident*
- ♦ High School Junior for 2011 – 2012 School Year

Additional Application Requirements:

- ♦ Submittal of Complete Application Form
- ♦ Submittal of Letter of Reference from High School Teacher or Official

**Residents of communities within Sugar Land's Extra Territorial Jurisdiction (ETJ) with whom Sugar Land has entered into a Strategic Partnership Agreement will also be considered eligible for members. As of July 2011, this includes only New Territory and Greatwood.*

Application Instructions

1. Complete the entire MYAC application, including the Student Participation Commitment and Parental Acknowledgment forms. Incomplete or ineligible applications will not be considered.
2. Submit the completed application and **ONE signed letter of reference from a high school teacher or official** to the City of Sugar Land by Friday, September 30, 2011, at 5:30 by one of the following methods:

U.S. Postal Mail:

City of Sugar Land
Attn: Office of the Mayor
P.O. Box 110
Sugar Land, Texas 77487-0110

Drop-Off:

City Hall – Office of Mayor
2700 Town Center Blvd. N.
Sugar Land, Texas 77479

Facsimile:

Attn: MYAC
281-275-2721

3. After the applications have been processed, select students will participate in small group interview sessions at which time students' interest in local government and ability to fully participate in the program will be evaluated. It is anticipated that students selected for interviews will be notified electronically the week of October 30, with interviews being held the week of November 14.



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MYAC Full Member Application

(Please print in ink and write legibly.)

Name (Last, First): _____

Preferred Name: _____

Home Address: _____

Mailing Address, if Different: _____

E-mail: _____

Date of Birth: _____

School Attending: _____

High School Grade for 2011 – 2012 School Year (Junior, etc.): _____

Home Phone: _____ Cell phone: _____

Sex (M / F): _____ T-Shirt Size: _____

Name of Parent or Guardian: _____

E-mail Address of Parent or Guardian: _____



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Application History

Have you previously applied for Full Membership in the Mayor's Youth Advisory Council or been accepted as an E-Member? If so, please list the year(s) you applied/were an active E-Member.

Organizations & Activities

Please list any school, volunteer, religious, social, athletic, or other activities or organizations in which you have participated during the past two years. Include any leadership roles in those organizations.



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General Information

1. What would you like to tell us about yourself?

2. What are your leisure time activities?



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3. Why do you want to participate in MYAC?

ESSAY

Please answer the following essay question. Use only the lined space provided.

“What should Sugar Land look like in 20 years? What amenities and quality of life features would you like to see increased? What aspects of Sugar Land would you hope are changed?”

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[illegible]



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MYAC Officer Positions

At the beginning of the first meeting, we will hold an election and select MYAC Officers. The positions and duties include the following:

- ♦ **President**: Serve as an administrator for the program, ensure that members are submitting their RSVPs to meetings and be the spokesperson for the larger group.
- ♦ **Historian**: Responsible for documenting meetings through pictures.
- ♦ **Sergeant at Arms**: Assist in keeping MYAC meetings in order.
- ♦ **Service Officer**: Assist in developing “productive” icebreakers that would serve to help the members get to know one another while also benefitting the community in some way.

If you are interested in pursuing an officer position, please list which one(s) and why you think you are the best candidate.



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Student Participation Agreement

Meeting Information

Full members are expected to commit to attending the monthly MYAC meetings and participate in many of the additional service opportunities provided. Please note the meeting dates and times listed on Page 12.

Each MYAC member is required to inform the Staff Liaison if they will be attending each meeting. Notice of each meeting will be emailed to the student at least one (1) week prior to the meeting, making it essential that students are checking and responding to all MYAC emails.

Importance of Attendance

Attendance at monthly MYAC meetings is critical to the success of the Mayor's Youth Advisory Council and to ensure that each meeting has a reflective representation of the teen community in Sugar Land. Because enrollment is limited, attendance becomes even more important. Due to the importance of attendance, Full Members are asked to sign a commitment form acknowledging the following:

- ♦ *Failure to attend and participate in meetings and events without notice in advance may result in immediate dismissal from MYAC.*
- ♦ *School activities are acceptable absence excuses. Members are required to call Staff Liaison and inform of activity. Failure to notify will result in an unexcused absence.*
- ♦ *Family emergencies are acceptable absence excuses but verification by a parent may be requested.*

Please note, upon request, only students with no more than one absence will be eligible to receive a letter of recommendation from the Mayor.



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Student Participation & Attendance Commitment

Participation is essential for the Mayor's Youth Advisory Council to meet its objectives. By signing, I agree to commit to attending all meetings and various events or programs, in addition to providing input through regular electronic communications. As such, I understand that e-mail is a vital form of communication for the MYAC, and I am acknowledging responsibility for regularly checking and responding to MYAC related emails.

I am aware of meeting dates and times of the Mayor's Youth Advisory Council (MYAC), and I am aware of the attendance requirements. Should I need to miss a meeting, I will notify the MYAC staff liaison in advance.

Signature of Applicant: _____

Print Name of Signature Above: _____

Date: _____



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Parental Acknowledgment

I understand that my child is pursuing involvement in the City of Sugar Land's Mayor's Youth Advisory Council and has my full permission and consent to participate in all related activities.

I am aware of meeting dates and times of the Mayor's Youth Advisory Council (MYAC), and I am aware of the attendance requirements for my child. Accordingly, I also understand that it is vital that my son / daughter check and respond to MYAC emails in order to be aware of all MYAC meetings and news.

I am aware that my son / daughter must submit the completed application and ONE signed letter of reference from a high school teacher or official to the City of Sugar Land by Friday, September 30, 2011, at 5:30.

Signature of Parent or Legal Guardian: _____

Print Name of Signature Above: _____

Date: _____

By signing this application you agree to allow the use of your child's photograph and release of the above information for promotional purposes of the program (as required by the Public Information Act).



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MYAC 2011 – 2012 CALENDAR

Proposed Curriculum for Class of 2011-2012	
Date	Event
September 30 (5:00 PM)	Applications Due
November 14 (4:30 PM)	Pre-Selection Interviews
February 6 (4:30 PM)	Induction and Orientation (MANDATORY) (To Continue with MYAC, All Members MUST Attend)
March 5 (4:30 PM)	Mock Council
April 2 (4:30 PM)	Think Tank
May (Date & Time TBD)	MYAC Social: Sugar Land Skeeters Game
June 11 (9:00 AM)	City Tour
July 17 (4:30 PM)	Wrap-Up / City Council Recognition
Summer 2012	Individual Staff Visits by Request

All Dates Are Subject to Change

Please note, members of the Mayor's Youth Advisory Council are eligible to receive letters of recommendation from the Mayor, pending successful completion of the MYAC program with no more than one excused absence.